



Institute of Business Administration  
University of Dhaka, Dhaka-1000, Bangladesh

ব্যবসায় প্রশাসন ইনস্টিটিউট  
ঢাকা বিশ্ববিদ্যালয়, ঢাকা-১০০০, বাংলাদেশ



No. 360 / IBA/ 2009-10/2022

March 21, 2022

Dr. Melita Mehjabeen  
Associate Professor  
Institute of Business Administration  
University of Dhaka  
Dhaka-1000

Dear Dr. Mehjabeen :

With reference to your application dated March 15, 2022, this is to inform you that you have been granted earned leave of 06 days from March 22, 2022 to March 27, 2022 by the Honorable Vice-Chancellor, University of Dhaka for going to Thailand for personal reasons (Medical).

It may be mentioned that the University of Dhaka or the Government of the Peoples Republic of Bangladesh will not bear any expense in local or foreign currency for the above purpose.

I am also informing you that as authorized under Prime Minister Secretariat's Office Letter No. 03.069.025.06.00.003.2011-114(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and go to Thailand for the above purpose and stay there for the period mentioned above.

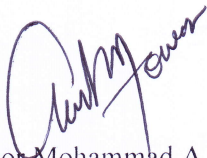
Sincerely,

-Sd-

Professor Mohammad A. Momen  
Director

Copy forwarded for information and necessary action to:

1. The Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka
2. The Secretary, Ministry of Establishment, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka
3. The Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh
4. The Registrar, University of Dhaka
5. The Director of Accounts, University of Dhaka
6. The Director ICT (Information & Communications Technology) University of Dhaka.
7. Personal File.

  
Professor Mohammad A. Momen  
Director