

Office of the Registrar
University of Dhaka
Dhaka-1000, Bangladesh
Phone: 9670531, 9661920-59/4020(Off.)
Fax 880-2-55167810, E-mail: registrar@du.ac.bd



রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : ৯৬৭০৫৩১(অফিস)
ফ্যাক্স : ৮৮০-২-৫৫১৬৭৮১০

No. Reg. Admn-1/

তারিখঃ ১৬-০৮-১৪৩১ বঙ্গাব্দ
31.07.2024 খ্রিস্টাব্দ

Dr. Melita Mehjabeen
Professor
Institute of Business Administration
University of Dhaka

Dear Madam,

With reference to your application dated 28.7.2024, I am directed to inform you that you have been granted earned leave from 06.8.2024 to 08.8.2024 with permission to affix weekly holidays of the University from 09.8.2024 to 10.8.2024 with the leave to enable you to go to the USA for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144 (500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and go to the USA for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd./-

Deputy Registrar (Admin-1)
University of Dhaka

Memo No Admn.-1/ 10342-97

Dated 31.07.2024

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D. U.
5. The Director of Accounts, D. U.
6. The Director of ICT cell, D.U.

Deputy Registrar (Admn.-1)
University of Dhaka