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রেজিস্ট্রারের অফিস  
ঢাকা বিশ্ববিদ্যালয়  
ঢাকা-১০০০, বাংলাদেশ  
ফোন: ৯৬৭০৫৩১,  
৯৬৬১৯০০/৪০২০ (অফিস)  
ফ্যাক্স: ৮৮-০২-৫৫১৬৭৮১০

No. Reg./Admin-1/.....

Dated: \_\_\_\_\_/১৪৩১  
/2024

Professor Mohammad A. Momen  
Director  
Institute of Business Administration  
University of Dhaka

Dear Sir,

With reference to your application dated 25.04.2024, I am directed to inform you that you have been granted earned leave from 28.05.2024 to 13.06.2024 with permission to affix weekly holidays and Eid-ul-Azha holidays of the University from 14.06.2024 to 22.06.2024 with the leave to enable you to go to USA for personal reasons.

During the period of your above leave Professor Dr. Abu Yousuf Md. Abdullah, Institute of Business Administration, University of Dhaka will perform the routine duties of the Director of the Institute.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.026.06.00.003.2011-144(500) dated 20-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to USA for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd./-

G M Mizanur Rohman  
Deputy Registrar (Admin-1)  
University of Dhaka

Memo No. Admin-1/ 92933 - 39

Dated: 21/5 /2024

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D.U.
5. Professor Dr. Abu Yousuf Md. Abdullah, Institute of Business Administration, D. U.
6. The Director of Accounts, D.U.
7. The Director, ICT (Information & Communication technology) Cell, D.U.

G M Mizanur Rohman  
Deputy Registrar (Admin-1)  
University of Dhaka