

JBA-13194, 13-05-24

**Office of the Registrar**

University of Dhaka

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রেজিস্ট্রারের অফিস

ঢাকা বিশ্ববিদ্যালয়

ঢাকা-১০০০, বাংলাদেশ

ফোন : ৯৬৭০৫৩১(অফিস)

ফ্যাক্স : ৮৮০-২-৫৫১৬৭৮১০

No. Reg. Admn-1/

তারিখঃ ৩০-০১-১৪৩১ বঙ্গাব্দ  
13.5.2024 খ্রিস্টাব্দ

Professor Shakil Huda  
Institute of Business Administration  
University of Dhaka

Dear Sir,

With reference to your application dated 06.5.2024, I am directed to inform you that you have been granted earned leave from 29.5.2024 to 30.5.2024 with permission to affix summer vacation and Eid-Ul Azha holidays of the university from 31.5.2024 to 22.6.2024 with the leave to enable you to go to the Kingdom of Saudi Arabia for performing holy Hajj.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144 (500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station on 28.5.2024 (afternoon) and go to the Kingdom of Saudi Arabia for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd./-

Deputy Registrar (Admn.-1)  
University of Dhaka

Memo No Admn.-1/ 95876-81

Dated 13.5.2024

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D. U.
5. The Director of ICT cell, D.U.
6. The Director of Accounts, D. U.

Deputy Registrar (Admn.-1)  
University of Dhaka